

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

504 Avenue Alhambra, Suite 202 ~ P.O. Box 335 ~ El Granada, California 94018
Telephone: (650) 726-7093 ~ Facsimile: (650) 726-7099 ~ Email: gsdsanitary@comcast.net

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

June 16, 2005, 7:30 p.m.

CALL MEETING TO ORDER: The Regular Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Clark at 7:42 p.m.

ROLL CALL: Attending Directors: President Matthew Clark, Vice President Leonard Woren, Treasurer Ric Lohman, and Board Member Gael Erickson. Secretary Fran Pollard was absent due to illness.

Attending Staff: General Manager Chuck Duffy, Administrator Delia Comito, and District Legal Counsel Jonathan Wittwer.

PLEDGE OF ALLEGIANCE: President Clark led those present in reciting the Pledge of Allegiance.

GENERAL PUBLIC PARTICIPATION
None.

President Clark appointed Director Erickson as Secretary Pro-tem.

ACTION AGENDA

1. Consideration of Variance Application: APN 048-063-420, 515 Hermosa Avenue, Miramar, Owner: Kathryn Schoendorf.

ACTION: Director Woren moved to approve the Variance Application for APN 048-063-420, 515 Hermosa Avenue, based on the findings set forth in the agenda packet, to be issued upon provision by the owner to the General Manager of Exhibit A of the recorded County of San Mateo parcel merger showing merger of lots 18 and 19 of the 1906 Subdivision Map of Miramar Terrace. (Woren/Lohman). Approved 4-0.

ACTION: Director Woren moved to approve the Class 1A sewer permit for APN 048-063-420, 515 Hermosa Avenue upon issuance of the Variance. (Woren/Lohman). Approved 4-0.

2. Consideration of Candidates Statements and Payment of Election Costs for November 8, 2005 Election.

ACTION: Director Lohman moved to approve the 200 word limitation on the number of words in a candidate's statement, and that the candidates shall pay

the cost of the candidate's statement. (Lohman/Erickson). Approved 3-1 (Woren opposed).

3. Consideration of the Fiscal Year 2005/06 Granada Sanitary District Operating and Capital Budget.

ACTION: Director Woren moved to approve the Fiscal Year 2005/06 Operating and Capital Budget, with a change increasing the Education and Travel line item from \$2,000 to \$5,000. (Woren/Erickson). Approved 4-0.

4. Consideration of Extension of District Office Lease Agreement.

ACTION: Director Erickson moved to approve the extension of the District office lease agreement for one 24 month period, to clarify that the extension includes an option for another similar extension, and to direct staff to request improved District and address signage on the building. (Erickson/Lohman). Approved 4-0.

5. Consideration of Report on California State Senate Bill 135 (Kehoe).

ACTION: Director Woren moved to direct the General Manager to send a letter to the State Legislature supporting SB 135, with a request to make clear that Government Section 66014 as amended does not require an election on funding if LAFCO determines that a reorganized district has adequate funding (Woren/Lohman). Approved 4-0.

6. Consideration of Creating Newsletter Ad Hoc Committee.

ACTION: Director Lohman moved to approve the creation of a District Newsletter Ad Hoc Committee and to appoint Directors Erickson and Woren to that committee. (Lohman/Clark). Approved 4-0.

CONSENT AGENDA

Director Woren requested that item 10 be held for discussion.

7. Approval of Regular Meeting minutes for May 19, 2005.

8. Approval of June 2005 warrants totaling \$97,539.85. (Check #1990 – 2023)

9. Approval of Assessment District Administrative Costs Fund distribution #22 totaling \$ 1,596.38.

ACTION: Director Woren moved to approve consent agenda items 7, 8, and 9. (Woren/Lohman). Approved 4-0.

10. Approval of April 2005 Financial Statements.

Staff requested that this item be tabled until the next meeting to resolve some issues with QuickBooks.

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

11. Sewer Authority Mid-Coastside.

Director Lohman reported on the 5/23/05 meeting item concerning the Montara Water & Sanitary District (MWSD) water management grant. Director Woren

reported that the SAM Board authorized SAM General Manager Jack Foley to sign MWSD MOU on Integrated Regional Water Management Grant.

12. Report on other seminars, conferences, or committee meetings.

INFORMATION CALENDAR

13. Treasurer's Report.

14. General Manager's Report.

The General Manager provided an update on the pre-design report for the Medio Creek Pipeline Crossing Project.

15. Administrator's Report.

None further to report.

16. Attorney's Report.

Counsel Wittwer provided an update to the Board regarding the delinquency foreclosure proceedings initiated in 2001.

FUTURE AGENDA ITEMS

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 9:24 p.m.

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Gael Erickson, Secretary Pro-tem

Date Approved: July 21, 2005